



A NY Model Batterer Program ~ www.nymbp.org

VCS Domestic Violence Program for Men

Phyllis B. Frank, Director • Susanne Fitzpatrick, Records and Administration
Vanessa Green, Supervisor • Darla Salmon, Court Liaison

Dismissal Letter

Date:

Name:

Address:

City, State, Zip

Dear (Participant Name):

You were dismissed from the VCS Domestic Violence Program for Men on (Date) due to too many absences. (Other Reason typed in)

As you are aware, in the Policy Agreement that you signed, it was indicated that you could only take one absence in the first four sessions held. You took a second absence in the first four sessions, which resulted in your dismissal.

Or

As you are aware, in the Policy Agreement that you signed, you could be absent 3 or 6 times. You were absent a 4th or 7th time which resulted in your dismissal.

Or

As you are aware, in the Policy Agreement that you signed, you could only be absent twice consecutively. You were absent three times consecutively, which resulted in your dismissal.

Or

As you are aware, in the Policy Agreement that you signed, that in your 52 session order, you could be absent up to 3 times in the first 26 sessions. You were absent 4 times, which resulted in your dismissal.

If you are required to continue attending the VCS Domestic Violence Program for Men, you will have to register and begin again.

Sincerely,

PBF/

2018